

Original language:
Slovene

Country:
Slovenia

Source:
e-Študentski Servis employment
agency

Link: <http://www.moje-izkusnje.si>
(access date: 06/03/2017)

Target group:

- Teacher / trainer
- Counsellor
- Social worker
- Youth worker
- future employer**

Type of best practice

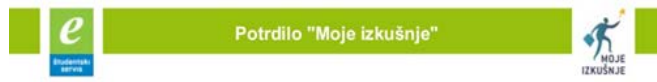
- x tool**
- initiative/campaign
 - project**
 - website only
 - programme
 - model
 - training
 - learning material
 - other:

Experiences

- x available for more than 5 years**
- available for less than 5 years
 - pilot phase / testing
 - in development
 - unknown

Summary:

Moje izkušnje/My Experience» is **a tool for validation and recognition of working experience, gained by student work** for students and secondary school pupils. The certificate »Moje izkušnje/My Experience» includes past experiences and competences in order to support young people in increasing their employability. On the other hand, »Moje izkušnje/My Experience» gives employers an easy and credible review of all working experiences of a pupil/student during the studies. Youth can access the “Moje izkušnje” electronically as a digital portfolio and export the certificate to PDF file or print it out.



Potrdilo "Moje izkušnje"

Beleži delovne izkušnje in kompetence pridobljene s študentskim delom prek e-Študentskega Servisa. Verodostojnost podatkov lahko preverite tako, da pišete na e-mail: izkusnje@studentski-servis.com

Beleženje izkušenj je povzeto po sistemu Nefiks.

e-Študentski Servis
SS d.o.o.

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Leto opravljanja dela: 2016

Vrsta dela: **RAČUNALNIŠKE STORITVE** Delodajalec: **GENERAL LOGISTICS SYSTEMS, D.O.O.** Število ur: **542**

Osnovna kompetenca: Strokovna tehnična pomoč

Dodatne kompetence: Svetovanje, Sposobnost medosebne komunikacije, Word, Excel, Outlook, Powerpoint, Linux / freebsd, Unix, Windows / windows server

Leto opravljanja dela: 2015

Vrsta dela: **RAČUNALNIŠKE STORITVE** Delodajalec: **GENERAL LOGISTICS SYSTEMS, D.O.O.** Število ur: **1.450**

Osnovna kompetenca: Strokovna tehnična pomoč

Dodatne kompetence: Svetovanje, Sposobnost medosebne komunikacije, Word, Excel, Outlook, Powerpoint, Linux / freebsd, Unix, Windows / windows server

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Description:

»Moje izkušnje/My Experience« consists of information of all student activities which an individual has performed:

- about the employer/company where the student worked;
- about the type of work;
- about the year of student work;
- about the number of hours of student work;
- about the basic competences gained by student work (for example IT skills, foreign languages, the ability to perform basic administrative duties, communication with customers, etc.);
- about the additional competencies gained by student work.

All the data are collected automatically, so students and pupils only have to export it to PDF file or print it out. "My Experience« is validated by the Nefiks certification system. Also other employment agencies for mediating student work in Slovenia offer a kind of print of previous works and student referrals. Currently, 135.000 young people in Slovenia have "Moje izkušnje/My experience".

The employer can see:

- review of all working experience of a pupil/student during the studies, which helps you in the selection and hiring process of youth (for student jobs and for regular employment);
- name of the company/employer;
- the year of student work at the employer;
- the type of work the students performed;
- the number of hours of student work at each employer (the exact information based on the number of hours on the paid invoices of referral forms - »Moje izkušnje/My Experience« are credible);
- gained competences (soft skills, work-specific competences, foreign languages, IT skills) – employers get a better overview of the candidate's knowledge through »Moje izkušnje/My Experience«, it is an addition to the candidate's CV.

»My Experience« is available for members and ex-members of e-Študentski Servis employment agency at the website www.studentski-servis.com called Osebni Servis (Personal Service). It is prepared in order to help young people in recording their knowledge and skills acquired through student work as easy and quickly as possible. It serves as a tool for planning career path:

- it can be saved to PDF file and attached to the electronic job applications;
- it can be printed out as a document and enclosed to the job application in addition to CV and motivational letter;
- it can be brought to the job interview as a certificate of acquired experiences;
- it can be presented to the career counsellor at Public Employment Service as it helps in preparation of career plans and it enables an overview of young persons' experiences.

Contributing partner: Integra